

OIPA Executive Board Meeting
Sunday, September 23, 2007
Nutter Center – Berry Room #1

- I. Meeting called to order by OIPA President, Michael Lentz**
- a. Michael welcomed everyone and thanked them for attending in such a busy time of the season. He thanked Chad for his hard work on the OIPA promotional flyers. He also thanked Barry for securing Hilliard for the December 8th Education Day.
- II. Roll Call & Approval of Meeting minutes**
- a. Roll call was taken and the following people attended the meeting: Chad Clum, John Wilson, Brett Stalnaker, Kim Booher, Jason Combs, Michael Lentz, Dave Stinson, Barry Canan, Katie Rex, Kriss Davis, and Kristi Forshey-Graham.
 - b. Motion to approve meeting minutes was made: 1st Barry Canan 2nd John Wilson. All accepted.
- III. E-board progress reports**
- a. *Dave*: applications for membership, individuals, etc. are on line. We need to come up with rules and regulations and sheets for individual's competition. We also need to generate judge's sheets. We received our first check from Electra Tarp for the scholarship fund and our first membership check from Hilliard Davidson. We are working on contracts for show hosts. We will send out an invoice to each show host one week prior to the show to request payment the day of the show.
 - b. *Kristi*: Brett, Kim and I are working on the line sheets. We are researching other circuits to find out what would work best for us. After some discussion we all agreed that the sheets need to be based more downstairs than upstairs.
 - c. *Barry*: Update on educational day. We have Hilliard and most of the spaces in the school. We are limited to the use of the gym due to another activity already planned. Barry is confident we will have enough other space to accommodate our needs. We will have classroom facility prior to 12 (noon) to possibly host things like a motivational speaker or a show host meeting. He was tossing around the idea of having possible vendors sponsor Championships. He and Kristi are working on a list to Ohio high schools to start recruitment. Judges: many people are interested and Barry is contacting them to keep open communications.
 - d. *Chad*: 501C3 is being worked on. We must file the articles of incorporation soon. There was a correction on the address for the articles of incorporation to change it to Barry's address in Columbus. We will be using Dave's address for other correspondence. Sponsorships are still in the works. Chad has graciously done the promotional cards for OIPA. He has made 2000 for future use too. He is going to start shooting photos of show sites for the website soon. He is still working on the DVD's for the shows. He has found a new "toy" that will record things in "live time."

Chad is still working on getting together things for the volunteer crew to run shows. Once we get circuit members we will make phone calls and/or put things up on the website to compile volunteers. Chad will email us the list of job duties for volunteers. More discussion is warranted on this subject as the time approaches.

- e. *Michael:* Things are coming together for education day with the help of Barry. Classes and they day format is still in the works. Michael commended Katie on the good job she's doing on the website. OIJA updates to follow. WGI is redeveloping a circuit friendly website with all information for circuits to follow. Sponsors to follow.

IV. Old business

a. OIJA

- a. We've had increased in interest in judging for OIPA. Michael has been working on correspondence with the judges. Having a link on the website has encouraged people who want to judge.
- b. We need to have a process in place for judge concerns. Ie. where to send tapes and sheets when concerns come up.
- c. OIJA is a great opportunity for us to take the chance to train people in the judging arena. We (OIPA) will reserve the right to train people but not put them on the panel until we feel they are ready. There needs to be a way to help judges work through the numbers process of judging. There needs to be a working chief judge to over see the process the day of shows.

b. Circuit Championship exhibitions

- a. Questions: who will we let do an exhibition at championships? What is the policy for letting people into do an exhibition?
- b. Policy possibilities: 1. any international unit is an automatic "YES" to do an exhibition for free. 2. anyone who is a circuit member and pays full circuit dues may do an exhibition at championships if they have not met the minimum championship requirements at no fee. 3. the championship show host can have 1 additional unit within their school do 1 exhibition performance for comments only at no fee. 4. any other units wishing to do an exhibition at championships would have to be voted on by the executive board with a minimum 4 to 1 vote. Fee would be \$100. A motion was made to accept information as stated above. 1st Barry Canan 2nd Dave Stinson. All accepted.

c. Board insurance and bank account

- a. We must file articles of incorporation to open a bank account. Brett Stalnaker will look into board insurance and report back next meeting.

d. Sponsorship levels

- b. Michael will email the board the possibilities of sponsorship levels to review and we will review at the next board meeting.

e. Budget

- c. Dave will email everyone a budget.

f. Open board seats

- d. there is a NW Ohio regional director seat left open at this time.
We are hoping to secure Jackie Sartor, Springfield Holland HS to fill the seat. There is still a percussion representative seat open at this time.

g. Contest sponsor contracts

- e. Dave will work on doing a contract for OIPA.

h. Awards center and hotel

- f. an awards center and hotel information is still being developed.
We are looking into securing a hotel with certain standards. (laid out in prior meeting minutes)

i. Line sheets and individuals

- g. Dave and Barry will work on individual's sheets and rules. Kristi, Brett and Kim will work on line sheets. All will email prior to next meeting.

j. Website

- h. Katie updated the website. Hits are picking up on the website. She will add all the new information as needed.

k. Education Day

- i. Barry and Michael are working together to try to put together an unforgettable education day. Things that are happening at education day are as follows: 1. the first "live draw" for shows will happen at education day. 2. we will try to have a "new instructors tour" like they do at BOA. This will introduce new instructors/staff to OIPA and how it's run.
j. We still would like to secure an event sponsor.
k. There will be a \$5 fee for all who attend.
l. Some suggestions for education day are: 1. having a DVD critique class for people to attend during lunch. 2. have hands on for both staff and instructors (separate, if possible)

l. VIP Tickets

- m. each time we host a show the schools within 45 minutes of the venue would receive 2 VIP tickets to try to get people to come to the show. This may or not be the band director. It could be a guard instructor or captains of the colorguard.
n. We would like to concentrate on areas of the state that are less represented in OIPA.

m. OIPA Copyright policy

- o. there is no OIPA copyright policy. If you are a competing unit in WGI you must be aware of the WGI policy for both guard and percussion.

V. New Business

n. Regional directors

- a. the regional directors are as follows: Northeast: Brett Stalnaker; Southwest: Kim Booher; Central: Johnny Wilson; Southeast: Kriss Davis; Northwest: open (temporarily).

- b. Michael is to form duties for these regional directors and send them.
- o. Percussion requirements**
- a. Percussion requirements have been dropped from 3 to 2 shows to be eligible to participate in OIPA championships

VI. Next executive board meeting

- a. the next OIPA meeting will be held at Delaware Hayes HS, courtesy of Kriss Davis, on Wednesday, October 3, 2007 from 5-10pm.
- b. a motion to adjourn was made by 1st Chad Clum 2nd Kristi Forshey-Graham. All accepted.

Respectfully submitted by:
Kristi Forshey-Graham
OIPA Secretary